

DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Meeting

November 17, 2021 at 6:00 p.m.

MINUTES

WORKSHOP-called to order at 6:00 p.m.

The workshop consisted of discussion on the following items:

- 2022 Budget *by Ms. Neufeld.*
- ARP Resolution – *two options. Motion on agenda.*
- 1st Alarm Quotes – *discussion on cameras to be approved at next meeting. Further investigation into lock options.*
- Dingman Twp Volunteer Fire Dept Funding Request – *where/what will the donation provided by applied to? Rick to call Ed & Carl.*
- Recreation Advertisement – *place another advertisement.*
- PennDot Wilson Hill Rd Closure – *support the closure subject to official notification of how, when and detour route provided. Confirm snow efforts to be focused on Rt 739.*
- Pension Resolution – *discussion regarding 1% or 1.5% increase.*

Motion to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to open executive session regarding personnel/contracts was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to close executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to adjourn the workshop was made at 6:51 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was at 7:00 p.m.

Pledge of Allegiance

Roll Call: Present: Rick Koehler, John Henderson, Jane Neufeld, Krista Predmore and Thomas Farley, Solicitor.

Public Comment on Agenda- none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated November 10, 2021 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
2. **Motion to pay General Fund bills in the amount of \$42,995.29** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



3. **Motion to pay Recreation Fund bills in the amount of \$1,442.52** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
4. **3rd Quarter 2021 Fire Report from DTVFC** – officers not present to provide report. Tabled until next meeting.

OLD BUSINESS:

None.

NEW BUSINESS:

5. **Motion** to open the 2022 lawn maintenance bids was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Wayne's Lawn Care					Blake's Lawn Care				
	per week	26 week total	per month	6 months	per week price	26 week total	per month	6 months	
Wilson Hill Road	\$200	\$5,200			\$425	\$11,050			
Ball Park Road	\$300	\$7,800			missing	missing			
Akenac Park	\$340	\$8,840	\$140	\$840	\$300	\$7,800	\$125	\$750	
DTVFC	\$140	\$3,640			\$100	\$2,600			
Legion	\$50	\$1,300			\$50	\$1,300			
DTVAC	\$50	\$1,300			\$50	\$1,300			
TOTAL		\$28,080		\$840		\$24,750		\$750	
GRAND TOTAL		\$28,920				\$25,500			

6. **Motion** to table the 2022 lawn maintenance bids for review and recommendation at the next Board of Supervisors meeting scheduled for Wednesday, December 1, 2021 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
7. **Motion** to advertise the annual budget for 2022 in a newspaper located in the Township. Further, said budget may be made available for public inspection at the municipal building located at 116 Wilson Hill Road, Dingmans Ferry, PA 18328 from November 25, 2021 to December 14, 2021 with anticipated adoption at the Board of Supervisors regularly scheduled meeting on Wednesday, December 15, 2021 at 7:00 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
8. **Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: MADDEN, HUGH
SALE NUMBER: 09-040
CONTROL NUMBER: 029825
DESCRIPTION: Lot130 Section 1 – POCONO MTN LAKE FOREST
MAP NUMBER: 161.01-01-69
BIDDER: DHNC ENTERPRISE LLC
 487 LANZA AVENUE, GARFIELD, NJ 07026
AMOUNT OF BID: \$1,250.00



was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

9. **Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: SPAGES, FRED
SALE NUMBER: 16-079
CONTROL NUMBER: 030903
DESCRIPTION: Lot 52 ABCD Blk 1001 Sec 10 – WILD ACRES
MAP NUMBER: 168.04-05-82
BIDDER: WILD ACRES LAKES PROP & HOMEOWNER'S ASSOC
 116 WILD ACRES DRIVE, DINGMANS FERRY, PA 18328
AMOUNT OF BID: \$25.00 ** Common Area

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

10. **Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: BIELACZYK, KATHY
SALE NUMBER: 18-017
CONTROL NUMBER: 100351
DESCRIPTION: Lot 38 Blk 2101 Sec 21 – WILD ACRES
MAP NUMBER: 168.03-05-25.001
BIDDER: ANNIE STREIFF
 525 UNION CORNERS RD, FLORIDA, NY 10921
AMOUNT OF BID: \$1,300.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

11. **Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: SROKA, LESLAW & AGNES
SALE NUMBER: 15-070
CONTROL NUMBER: 070430
DESCRIPTION: Lot 73 Sec A – Marcel Lake
MAP NUMBER: 148.04-08-27
BIDDER: CIONAOD O'CINNEIDE
 1492 ROUTE 739, DINGMANS FERRY, PA 18328
AMOUNT OF BID: \$1,350.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

12. **Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository :

PREVIOUS OWNER: HUMPHREY, MARY ELLEN



SALE NUMBER: 11-024
CONTROL NUMBER: 070416
DESCRIPTION: Lot 33 Blk 204 Sec 2 – MARCEL LAKE ESTATES
MAP NUMBER: 148.04-07-10
BIDDER: JANICE KERR
 3706 OAKHURST DR, CENTER VALLEY, PA 18034
AMOUNT OF BID: \$1,300.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 13. Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: ARROYO, ESTATE OF JOSE E
SALE NUMBER: 17-013
CONTROL NUMBER: 066153
DESCRIPTION: Lot 46 Blk 205 Sec 2 – MARCEL LAKE ESTATES
MAP NUMBER: 148.04-05-16
BIDDER: WADE S & MERIDITH A GOLDBERG
 109 YVONNE LANE, DINGMANS FERRY, PA 18328
AMOUNT OF BID: \$1,260.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 14. Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: LEE, JAMES & PATRICIA CLARE
SALE NUMBER: 18-048
CONTROL NUMBER: 100606
DESCRIPTION: Lot 16 Blk 202 Sec2 – MARCEL LAKE ESTATES
MAP NUMBER: 148.04-06-35
BIDDER: RANIEL & CYNTHIA MIA
 112 GABRIELLE LANE, DINGMANS FERRY, PA 18328
AMOUNT OF BID: \$1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 15. Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: LOPEZ, CECILIA
SALE NUMBER: 15-049
CONTROL NUMBER: 070597
DESCRIPTION: Lot 6 Blk 202 Sec 2 – MARCEL LAKE ESTATES
MAP NUMBER: 148.04-06-44
BIDDER: DYLAN WARD
 113 MARCEL DRIVE, DINGMANS FERRY, PA 18328



AMOUNT OF BID: \$1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

16. **Motion** to approve advertisement in the Pike County Dispatch for the Emergency Management Public Outreach meeting scheduled for December 11, 2021 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
17. **Motion** to hire Dustin Wright as full-time public works employee at a rate of \$16.50 per hour with benefits was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
18. **Motion** to table the proposal from 1st Alarm Security for access control for the bath house at Akenac Park in the amount of \$2,250.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
19. **Motion** to table donatation to the Dingman Township Volunteer Fire Department for EMS services provided to Delaware Township in 2021 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
20. **Motion** to adopt Resolution no. 2021-08 providing for supplemental appropriations for the 2021 budget due to the receipt of American Rescue Plan Funds for a total of \$27,098.60 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
21. **Motion** to table Resolution no. 2021-09 providing an amendment to Resolution 2006-04 regarding the Township Pension Plan and Benefits for all Non-Police Employees was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
22. **Motion** to table the purchase of the Meeting Owl Pro from the American Rescue Plan fund in the amount of \$999.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
23. **Motion** to table the purchase of three (3) new computers from CDW-G (COSTARS) from the American Rescue Plan fund in the amount of \$7,393.92 plus shipping and installation was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
24. **Motion** to table the purchase of an electronic sign from Stewart Signs (COSTARS) from the American Rescue Plan fund in the amount of \$19,715.64 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
25. **Motion** to approve Akenac Park use request by the Dingmans Ferry Theatre on December 3rd, 4th and 5th for a Beatles Show was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



26. **Motion** to approve municipal hall use request by A. Batelli on December 12, 2021 from 2pm to 6pm for a birthday party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
27. **Motion** to approve Akenac Park use request by the Dingmans Ferry Theatre to present a volunteer DVHS Choir event on December 18, 2021 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
28. **Motion** to approve municipal hall use request by the Delaware Township Democratic Club on December 18, 2021 from 5pm to 9pm for a club meeting and holiday gathering was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

ANNOUNCEMENTS:

The Pike County Office of Emergency Management is partnering with Wayne Community Health Centers to host COVID-19 vaccine clinics at the Pike County Training Center every 3rd Wednesday of the month, from 9:00 a.m. to Noon. The next clinic will be held on November 17. All brands of vaccine will be available for 1st, 2nd or booster shots (if applicable): Johnson & Johnson/Janssen, Moderna, and Pfizer-BioNTech. Advance registration is requested. Call the Wayne Community Health Centers COVID hotline to schedule an appointment 570.253.8197. Or, register online at www.wmh.org. Walk-ins are also welcome.

Public comment consisted of but was not limited to Ms. Neufeld mentioned the fire report would be moved to the December 1st meeting; Mr. Lee stated the December 3rd date for the Beatles Show is an extra date; Mr. Koehler questioned when Wilson Hill Road would be reopened; and lastly Mr. Witkowski followed up on the tabled motions and inquired if there were any significant increases in the 2022 budget.

Motion to adjourn was made at 7:20 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator